

# VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

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| <b>School District:</b>                                                                                      | 53 - Okanagan Similkameen                                                                                            |
| <b>School Name:</b>                                                                                          | OK Falls Elementary                                                                                                  |
| <b>REQUIREMENT:</b><br>Regular inspection and maintenance of HVAC systems                                    | Yes/No:<br>Yes                                                                                                       |
|                                                                                                              | Date of last inspection:<br>2025-12-29                                                                               |
|                                                                                                              | Date of next inspection:<br>2026-03-18                                                                               |
|                                                                                                              | Date and type of most recent maintenance:<br>Filter replacement                                                      |
| <b>RECOMMENDATION:</b><br>Increase supply of outside air                                                     | Yes/No:<br>No                                                                                                        |
|                                                                                                              | Detail: System has already been optimized for increased air exchange                                                 |
| <b>RECOMMENDATION:</b><br>Upgrade filtration, including installing MERV-13 filters, where possible           | Yes/No:<br>Yes                                                                                                       |
|                                                                                                              | Detail (Including filter grade): upgraded to MERV 13                                                                 |
| <b>RECOMMENDATION:</b><br>Use other air cleaning or treatment technologies                                   | Yes/No:<br>Yes                                                                                                       |
|                                                                                                              | Detail:<br>Additional Air purifiers provided where extra ventilation was requested.                                  |
| <b>RECOMMENDATION:</b><br>Manage energy use and air distribution through building automation control systems | Yes/No:<br>Yes                                                                                                       |
|                                                                                                              | Detail:<br>As weather becomes colder, to maintain comfort levels, a percentage reduction of outside air is required. |
| <b>Other Relevant Information:</b>                                                                           |                                                                                                                      |
| <b>District Contact for any Questions:</b>                                                                   | Name: Deb Sansome                                                                                                    |
|                                                                                                              | Phone Number: 250-498-3481                                                                                           |
|                                                                                                              | Email: dsansome@sd53.bc.ca                                                                                           |